

EIT Innovation Communities are designed as pan-European partnerships that bring together business, research centres and universities with the aim to tackle major societal challenges in areas with high innovation potential. To find out more, please visit www.eit.europa.eu

The European Institute of Innovation and Technology (EIT) recently launched the building of the Innovation Community Manufacturing. EIT Manufacturing's mission is to bring European manufacturing actors together in innovation ecosystems that add unique value to European products, processes, services – and inspire the creation of globally competitive and sustainable manufacturing. www.eitmanufacturing.eu

EIT Manufacturing now invites applications for the position of

Education Manager

Full time position at EIT Manufacturing Central in Darmstadt (Germany)

About the position

As Education Manager you will be responsible for the successful development, promotion and uptake of the EIT Manufacturing Education services and programmes, including Master, PhD, personalized education programs, upskilling of industrial employees in the countries represented by the Co-Location Center (CLC) Central: Germany, Belgium, the Netherlands, Luxembourg, Poland, Ireland. You will actively contribute to secure revenue streams and additional sources of funding for the long term financial sustainability of the organization.

The CLCs are a key part of EIT Manufacturing's organization and governance. CLC Central has a dedicated team working with innovation, business creation and education projects. Team work and collaboration are a key success factors. The whole team of CLC Central is actively engaged in further development of CLC and in strengthening our position in the eco-system.

Missions and key Accountabilities

Promote Education Programmes

- You create awareness about EIT Manufacturing education programs, services, calls for proposals, guide and support the participation of relevant organizations
- You organize meetings and initiatives to promote EIT Manufacturing Master and PhD programmes to schools and students
- You approach industrial companies, RTOs and universities to engage in EIT Manufacturing Educational programmes, e.g. Teaching and Learning factories
- You promote usage and subscriptions of the Skills.move Learning Platform for upskilling employees and individuals
- You attract industry to contribute to EIT Manufacturing Master, PhD Programmes and other education activities through e.g. promotion of industrial challenges, master theses and internships

- You analyse the target learners and market, identify competitors and potential business partners, propose and implement actions to achieve the target objectives, in terms of number of learners and revenues.

Organize and facilitate education and training courses

- You organize the delivery/replication of education activities at the CLC level
- You facilitate collaboration with the involved partners.

Dissemination and public engagement

- You promote EIT Manufacturing education activities in schools, relevant conferences and workshops across the CLC
- You disseminate EIT Manufacturing education activity results and programmes
- You identify and develop synergies with other organizations to engage pupils and society to STEM and Manufacturing.
- You identify and grow collaboration to empower females in manufacturing and promote diversity and inclusion

CLC Central initiatives

- You contribute to local education initiatives of CLC Central

Qualifications

- You hold a Master's degree in Management, Business Administration, Pedagogy or equivalent
- You have at least 3 years experience
- You have experience in Project/ Programme Management of education or training activities
- You have a good command of IT tools (Office, web collaborative tools, Learning Management Systems)
- You are fluent in English and German. Proficiency in additional European languages is a plus

Skills

- You combine strong communication and listening skills
- You enjoy engaging with others and building strong relationships and networks
- You have an open and positive attitude to connecting with a variety of stakeholder groups
- You enjoy working in matrix-organisations and multinational teams
- You are proactive, independent and trustworthy
- You have a strong sense of ownership with a proven record of delivering results
- You have a can-do attitude and you are willing and eager to learn

Experience

- You have international experience in, promotion, sales, dissemination, public engagement
- You have established network of relevant stakeholders from industry and academia in the relevant countries

- You preferably have experience with European Commission funded programs (e.g. Horizon programs)

We offer

- a full-time employment contract under the labor law of Germany
- a start-up mindset, fast and flat processes, straight internal communication, low hierarchies, and freedom to operate
- a friendly atmosphere within a dynamic team at modern and well-located office facilities

Location

The role location will be at Darmstadt (Germany), with occasional travel to the European locations.

Equal opportunities

EIT Manufacturing values diversity and applies policies of equal opportunities. We welcome applications without discrimination, on any grounds. Candidates considering their interests having been prejudiced by a decision in a selection process may request a review of, or launch an appeal against, the decision adversely affecting them.

Selection Committee

A Selection Committee will be appointed to carry out the evaluation of applications submitted. Please note that the Selection Committee's internal proceedings are strictly confidential.

Shortlisted candidates may be invited for an interview at EIT Manufacturing with the Director of Education and the CLC Central Director. Candidates may be asked to provide proof of qualifications, background, skills, and experiences by providing relevant documents.

Protection of personal data

Applicants' personal data are processed as required by Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data (Official Journal of the European Communities, L 8 of 12 January 2001). This applies in particular to the confidentiality and security of such data.

Application

A complete application should consist of

- (i) a full curriculum vitae,
- (ii) a covering letter describing briefly how you meet the criteria outlined and your vision for the role

The application should be sent via e-mail to: hr.edu@eitmanufacturing.eu with subject header "EIT Manufacturing Education Manager (CLC-Central) Darmstadt".

The application should be written in **English**.

Only complete applications will be evaluated.

Closing date is **30 November 2021**.

For further information, please contact hr.edu@eitmanufacturing.eu

Please join us on this exciting journey. Send us your application now!