

Innovation Communities are designed as pan-European partnerships that bring together business, research centres and universities with the aim to tackle major societal challenges in areas with high innovation potential. To find out more about please visit www.eit.europe.eu

The European Institute of Innovation and Technology (EIT) has recently launched the building of the Innovation Community Manufacturing. EIT Manufacturing's mission is to bring European manufacturing actors together in innovation ecosystems that add unique value to European products, processes, services – and inspire the creation of globally competitive and sustainable manufacturing. EIT Manufacturing now invites applications for the position of

Internship ERP Project – EIT Manufacturing

6 months internship at EIT Manufacturing HQ in Paris-Saclay

About the position

The position is about assisting the EIT Manufacturing Operations, and specifically the IT Team to support the on-going ERP project.

Key Accountabilities

- **Data Migration**
 - Support the data migration process : helping preparing the data and work on the new mapping of the fields to the new system;
 - Control the consistency and accuracy of the data when migrated into the new system;
 - Contribute on the definition of the new storage strategy to support an optimal organization and efficiency through the use of a centralized ERP System.

- **Change management**
 - Prepare user guides and training for end-users;
 - Prepare materials and training plan to ensure the up-skilling of the EIT Manufacturing staff.

Qualifications and experience

- Business School or Engineering School;
- Very good command of Office 365, especially in Excel and knowledge about reporting/ERP systems;
- Experience in IT environments comprised of several IT tools;

Skills and expertise:

- Well organized and willing to improve his/her knowledge in IT;
- Process-oriented with attention to detail;
- Outstanding communication skills verbally and in writing. Excellent command of the English language is mandatory. Additional European languages a plus;
- Well developed organizational skills;
- A team player who understands the importance of team work in an international environment

What we offer:

- Start-up mindset, fast and flat processes, straight internal communication, low hierarchies and freedom to operate
- Familiar atmosphere within a dynamic team at modern and well-located office facilities
- Our working language is English

Compensation:

- 1 000€ per month
- Lunch Voucher

Location

The role location will be Palaiseau (France).

Reporting

The intern will report directly to the lead of the ERP Project.

Equal opportunities

EIT Manufacturing applies a policy of equal opportunities and accepts applications without discrimination on any grounds.

Protection of personal data

Candidates' personal data are processed as required by Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). For more information, please check the privacy statement on recruitment available [Privacy Notice](#) .

Application

A complete application should consist of (i) a full curriculum vitae, (ii) a covering letter describing briefly how you meet the criteria outlined and your vision for the role and (iii) be sent via e-mail to:

HR@eitmanufacturing.eu with subject "EIT Manufacturing Internship ERP Project". The application should be written in English and please note that only complete applications will be evaluated.

Closing date is **September 30th, 2022**. Interviews will be performed in October 2022.

For further information, please contact HR@eitmanufacturing.eu

Participate in this exciting journey and send us your application now!