

EIT Innovation Communities are designed as pan-European partnerships that bring together business, research centres and universities with the aim to tackle major societal challenges in areas with high innovation potential. To find out more, please visit www.eit.europa.eu

The European Institute of Innovation and Technology (EIT) recently launched the building of the Innovation Community Manufacturing. EIT Manufacturing's mission is to bring European manufacturing actors together in innovation ecosystems that add unique value to European products, processes, services – and inspire the creation of globally competitive and sustainable manufacturing. www.eitmanufacturing.eu

EIT Manufacturing now invites applications for the position of

Associate Legal Officer – EIT Manufacturing Paris

Full-time employment at the EIT Manufacturing Headquarter in Paris Saclay

About the position

As our Associate Legal Officer, the successful candidate will be reporting to the Legal Officer of the EIT Manufacturing Association and will work in a lot of different domains such as EU law, matters relating to Horizon Europe Regulation, Contract Law, Data Protection law and other legal areas.

Missions and key Accountabilities:

The Associate Legal Officer will have tasks such as:

- Drafting, negotiating, or reviewing contracts (funding agreements, MoUs, NDAs, cooperation contracts, data processing agreements, employment contracts etc.)
- follow up on contract interpretation, implementation, performance, and enforcement.
- drafting or updating policies (HR, Anti-Fraud, Conflict of Interests, website policies etc.)
- providing legal advice on Horizon Europe Regulation, EIT Regulation, EU funding and partnership agreements, data protection and GDPR issues, labour law, commercial activities etc.
- Providing support and documentation on governance of the Association (partner assembly, articles of association etc.)
- handling pending litigation cases
- providing legal advice on other daily legal matters of the Association

Qualifications:

- A master's degree (M2) and bachelor's degree in law.
- At least 3-4 years of professional experience as an in-house legal counsel or lawyer with tasks similar to the job description
- Good command of IT tools (Office, etc.),
- Near native English language level (The Association's working language is English).
- Command of French language is desired.

Skills:

- You have a legal analytical thinking and can provide legal solutions to complex issues.
- Excellent communication skills both orally and in writing
- You are proactive and trustworthy with a positive mindset.
- You show a can-do attitude and like challenges.

Experience (plus):

- Experience in drafting contracts, providing legal advice on EU law, IP law, Public Procurement Law and/or Data protection in a multicultural setting.
- Previous experience in Associations or EIT KICs
- Admittance to an EU Bar association

We offer:

- a full-time employment under French law
- a multicultural environment with a friendly atmosphere
- luncheon vouchers
- Remote work possibility

Location

The role location will be at EIT Manufacturing in Paris, France.
Remote working can be possible.

Equal opportunities

EIT Manufacturing values diversity and applies policies of equal opportunities. We welcome applications without discrimination, on any grounds. Candidates considering their interests having been prejudiced by a decision in a selection process may request a review of, or launch an appeal against, the decision adversely affecting them.

Selection Committee

A Selection Committee will be appointed to carry out the evaluation of applications submitted. Please note that the Selection Committee's internal proceedings are strictly confidential.
Shortlisted candidates may be invited for an interview at EIT Manufacturing with the Legal Officer and HR. Candidates will be asked to provide proof of qualifications, background, skills, and experiences by providing relevant documents.

Protection of personal data

Candidates' personal data are processed as required by Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). For more information, please check the privacy statement on recruitment available [Privacy Notice](#).

Application

A complete application should consist of

- (i) a full curriculum vitae,
- (ii) a covering letter describing briefly how you meet the criteria outlined and your vision for the role.

The application should be sent via e-mail to: hr.hq@eitmanufacturing.eu .
with subject header “EIT Manufacturing Associate Legal Officer Paris”.

The application should be written in **English**.
Only complete applications will be evaluated.

Closing date is **08 September 2023**.

For further information, please contact hr.hq@eitmanufacturing.eu .

Please join us on this exciting journey. Send us your application now!