

EITM Alumni Community- The Future Club Charter

Welcome to the EIT Manufacturing Alumni Community, where innovation knows no bounds, and the future is in your capable hands!

EIT Manufacturing Alumni Community: The Future Club

Article 0. EITM Alumni Community

EIT Manufacturing is the Knowledge Innovation Community (KIC) of the European Institute of Innovation & Technology (EIT) – that connects the leading manufacturing actors in Europe.

The KIC Legal Entity is “EIT Manufacturing”, a non-profit association under French law has been established with the purpose to embody the organization of the KIC EIT Manufacturing at the European level (hereinafter the “EITM”).

EITM Alumni Community is not registered as an independent legal entity and is also called “The Future Club”.

Article I. Definitions

The definitions are annexed to this Charter in Annex 1.

Article II. EITM Alumni Community Membership

Membership in the EITM Alumni Community at EITM can be given to all persons who are recognized by EITM as current and past participants of EITM programmes, projects, and activities including students, activity leaders, business owners and representatives of companies, startups, SMEs, universities, research, and technology organizations (RTOs).

Participants and graduates of the following EITM activities are invited to join The Future Club:

Education

- Master School current participants and graduates
- Doctoral School current participants and graduates
- Winter or summer school current participants and graduates
- Teaching factories participants: students and graduates (solver teams participants) and challenge owners (from companies)
- Education calls for proposals projects participants (Activity Leaders and Business Owners, consortium members)

- HEI Initiative Participants (project coordinators)

RIS

- RIS Calls for proposals' projects and prize winners
- RIS Leaders
- Evolution of RIS Innovations (Evo-R)
- Jump starter
- RIS Intrapreneurship

Innovation

- Innovation calls for proposals' projects (Business Owners and Activity Leaders)

Legal or Natural persons can be accepted to The Future Club by filing an accession form available on the EIT Manufacturing website. An email of receipt from EIT Manufacturing will acknowledge the acceptance into The Future Club. Joining The Future club is voluntary.

By joining the EIT Manufacturing Alumni Community: The Future Club the member agrees to agree to abide by the community's rules, and policies and namely:

- A) The EIT Manufacturing Alumni Charter available on the Alumni website.
- B) The EIT Manufacturing Alumni Privacy statement available on the website.
- C) EIT Manufacturing Articles of Association available on the website.
- D) Applicable EU or local legislations

A member can exit The Future Club at any time if they so wish. A member should email the EITM Alumni Community Manager (alumni@eitmanufacturing.eu) to request exit.

EIT Manufacturing and the board may terminate a membership for non-respecting this Charter, the EIT Manufacturing Articles of Association and any applicable legislation.

Article III. Purpose of the EITM Alumni Community

EITM Alumni Community shall promote the interest, welfare, and values of EIT Manufacturing education, innovation, RIS and business activities and establish mutually beneficial relationship between EITM and its alumni community.

EITM Alumni Community shall build and maintain a network of people who are participating in and/or have graduated from EITM programs.

EITM Alumni Community shall foster a sense of belonging, connectivity, and affiliation among individuals within EITM community. EITM Alumni Community shall connect manufacturing

stakeholders, promote cocreation, collaboration, and sharing know-how in the manufacturing domain.

EITM Alumni Community shall contribute to the EIT Manufacturing's overall mission to accelerate innovation towards green and sustainable future.

EITM Alumni Community shall identify the needs and interests of the EITM target groups.

EITM Alumni Community shall create synergies of activities among different sectors and affiliates of EITM.

Article IV. EITM Alumni Board and its functions

The EITM Alumni Community shall be coordinated by EITM Alumni Community Manager (EITM employee) and EITM Alumni Board, referred to in this charter "the Board".

The Board is composed of

- President,
- Vice President,
- Elected Board Member 1- Communications Officer,
- Elected Board member 2 Community- Engagement and Partnerships Officer
- Elected Board member 3- Events Officer.

Board members' key selection criteria:

- Demonstrated commitment and engagement in activities,
- Active participation in events and activities,
- Leadership and communication skills.

Board members' selection procedure:

- Any member of EITM Alumni Community can nominate themselves or others as a Board member at least 1 months prior to the election
- The nominations should be sent to the EITM Alumni Community via email alumni@eitmanufacturing.eu
- The election is organised by the Board online via anonymous vote
- EITM Alumni members shall vote according to the simple majority rule of the members represented in the voting procedure, anonymously
- The results of elected board members will be communicated to the EITM Alumni Community within 2 weeks period after the election via the address email alumni@eitmanufacturing.eu.
- Board members are selected for 2-year duration, with the option for one renewal.
- The President is elected to a two-year term, with the option for one renewal.
- The Vice President is elected to a two-year term, with the option for one renewal.

Board Functions:

- Board supports the mission of the Future Club,
- Board provides a vision on how to develop EITM Alumni Community,
- Supports in fundraising and establishing new programmes and activities.

Board Decision-making:

- Decision making of the Board is based on 2/3 majority rule of the Board Members represented in the meeting or vote procedure.
- The Mission of the Alumni Board shall be aligned with the mission of EITM Alumni community.
- The alumni board shall act in accordance with the EITM Alumni Community Strategic Roadmap. Any strategic decisions made by the board shall also be aligned with the EIT Manufacturing strategy.
- EITM Alumni Community Manager shall attend the Board meetings as an “Observer”. The Observer counsels with the Board and ensures the Board decisions are aligned with the EITM Strategic objectives.
- The Board decisions will be recorded in the minutes of the meetings.

Board has decisional powers over:

- Defining strategic objectives for the EITM Alumni Community.
- Adopting a strategic plan.
- Adopting an Alumni charter- “The Future Club Charter”.
- Defining the topics of the alumni activities and aligned with the EIT Manufacturing topics (e.g. 2023/2024 may focus on deep tech.)
- Developing an EITM Alumni Community engagement plan.
- Further developing value propositions for the potential members.
- Planning and executing alumni activities.

On this basis Board can decide on, inter alia:

- Event planning
- Budget distribution
- Strategic plans
- Membership and outreach
- Approving on changes in strategic plans
- Alumni benefits and services
- Partnerships and synergies with other organisations and like-minded communities
- Fundraising
- Communication and marketing
- Codes of conduct.

Board Positions & functionalities

President:

- manages the board,
- organises the board meetings as needed, set the agendas,
- represents EITM Alumni in front of third parties,
- defines the strategic objectives with the other board members,
- aligns with EIT Alumni Board.

Vice President:

- supports the President in all listed activities,
- in case of President's absence, performs the role of President,
- leader of fundraising efforts.

Communications Officer:

- Prepares and sends newsletters,
- Develops and implements a communication strategy that encompasses various channels to effectively reach and engage alumni,
- Creates and distributes engaging content across digital platforms, including newsletters, social media, and the alumni website,
- Oversees the EITM Alumni Community's social media presence, including content scheduling, engagement monitoring, and responding to queries,
- Tracks the effectiveness of communication strategies and engagement initiatives, making data-driven improvements,
- Creates visually appealing graphics, videos, and multimedia content to support communication efforts.

Community Engagement officer:

- Designs and implements engagement campaigns, challenges, and interactive activities to stimulate active participation and interaction among alumni.
- Maintains an up-to-date alumni contact information and engagement history in the alumni database.
- Gathers feedback from alumni to understand their preferences, needs, and suggestions for enhancing engagement strategies.
- Establishes and nurtures relationships with alumni, partners, stakeholders, and the wider community to strengthen the network and facilitate valuable connections.

Events Officer:

- Collaborates with the EIT Manufacturing to plan and execute events, webinars, workshops, and networking opportunities that align with alumni interests,
- Creates visually appealing graphics, videos, and multimedia content to support communication efforts.
- Collaborates with other EIT alumni groups (Cross KIC).

EIT Manufacturing Alumni Community Manager:

- Attends the EITM Alumni Board meetings as an "Observer",
- Liaises with the relevant stakeholders,

- Cooperates with other KIC's alumni communities,
- Manages tasks within EIT Community education project,
- Aligns the activities with the Board,
- Counsels the Board,
- shall provide administrative and operational support for the Board to properly coordinate The Future Club Activities.

Exclusion from the Board:

If a Board member does not act in compliance with this Charter, they may be removed via a vote of the Board and the EITM Alumni Community Manager. An ad-hoc election will take place to fill their seat.

A Board member can exit The Future Club at any time if they so wish. A member should send an official notification to the EITM Alumni Community Manager (alumni@eitmanufacturing.eu), who will inform the board.

Article IV. Meetings

1. The annual meeting of the EITM Alumni Community shall be held on the day designated by the Board. The EITM Alumni Communication officer shall send the invitations via email (alumni@eitmanufacturing.eu) at least two weeks prior to the meeting.
2. The Board shall meet at least once in every three months.
3. Board Meetings are called by the President at least two weeks before the meeting and the meetings can be held online. The EITM Alumni Communication officer shall send the invitations via email (alumni@eitmanufacturing.eu), together with the meeting Agenda.
4. Minutes of meetings are recorded by the Board.

Article V. Amendments

This charter may be amended by the Board with a two-third majority vote of the Members represented in the meeting. Amendments agreed shall be recorded in the minutes of the meeting.

Annex 1 – Definitions

KIC Knowledge and Innovation Community

EIT European Institute of Innovation and Technology

EITM EIT Manufacturing

CLC Co-location centres of EIT Manufacturing